

**INDIANA
RECIPROCITY FOR OFFICERS WHO OBTAINED
BASIC TRAINING OUT-OF-STATE**

Any person trained out-of-state who is hired by an Indiana law enforcement agency must complete a Law Enforcement Training Board-certified 40-hour Pre-Basic Course before that person is empowered to make an arrest, conduct a search or seizure, or carry a handgun without a permit.

Completion of a certified Pre-Basic Course allows a person to function as a police officer for one year from the date of appointment, while awaiting enrollment in a full 600-hour basic training course or while completing the requirements for a waiver of basic training.

An individual who has successfully completed a POST-certified law enforcement basic training course in another state, and can document at least one year of paid full-time service as a police officer, may be eligible for a partial waiver of Indiana's basic training requirement. A department head wanting to pursue the waiver process for a newly hired officer should apply through TRATS. The newly hired officer's obligations are as follows:

- must undergo a background investigation
- must pass a Board-approved physical examination
- must have proof of high school graduation or GED
- must document certification from another state (copy of basic certificate)
- must provide a copy of curriculum (not the daily schedule) from the basic course attended
- must document at least one year of paid, full-time law enforcement service (letter from former department stating how long the officer worked for them, what their duties were, and that they left in good standing)
- must provide a list of no more than one page of courses the officer considers the most significant inservice and specialized training completed

In support of the application made online, the department head must submit to the LETB's Executive Director the items underlined above.

If after studying the documents submitted the Board feels the officer's out-of-state training meets or exceeds what is presented in the Indiana Law Enforcement Academy basic course, and if the officer has the requisite experience, the Board will grant a partial waiver of training. To complete the requirements of the partial waiver the waiver candidate:

- must submit to an interview by an LETB designee
- must pass a comprehensive written exam
- must complete Indiana criminal and traffic law (home study - proctored exams)
- must pass firearms written and proficiency exams
- must complete a Board-recognized EMS Awareness course or First Responder course or an ARC First Aid course

Completion of the waiver process takes about three months, including a total of six non-consecutive days of exams at the Indiana Law Enforcement Academy. Failure to complete the process before the first anniversary date as a sworn Indiana officer results in the loss of police powers.